Legal Data Intelligence

Data Subject Access Requests (DSARs)

Initiate

Receive Request
Collect information from requestor so their identity can be verified

Tech's Role
Automates the intake process

Scope Project
- Verify that the request is legitimate and warrants an official response in accordance with regulations
- Develop a timeline to ensure a response within the amount of time allotted under applicable regulations

Tech's Role
Automates the verification process and timeline creation

Identify Data
Define custodians and data sources

Tech's Role
- Helps track and catalog available data sources
- Future generative AI technologies may make it easier to identify relevant data using LLMs and prompts

Collect Data
Gather data from identified sources

Tech's Role
- Pulls data from sources into a platform for processing
- Reduces collection of ROT data by excluding non-relevant documents by using date filters, export rules to filter junk / system files, etc.

Process Data
Load and process collected data

Tech's Role
- Quickly manages large data volumes
- Eliminates manual workflows and reduces human error
- Reduces hosting of ROT data through de-duplication, de-NISTing, etc.

Investigate

Search
- Find personal data in internal databases and systems and third-party products and services that are subject to the DSAR

Tech's Role
- Looks across internal systems and databases to locate the data that must be provided under the DSAR, resulting in greater consistency across requests
- Reduces review volume / ROT data

Evaluate Results
Review search results and cull data

Tech's Role
Culls the data population

Analyze Data
Examine data to find relevant information, privileged information, and personal information

Tech's Role
Provides explanations and citations to help validate output

Apply Strategic Decision-Making
Determine the data that will be produced

Implement

Synthesize and Redact
- Conduct defensible quality control of the data set
- Ready the data set for production according to requirements (redaction, etc.)

Tech's Role
- Tracks document counts and tags files
- Automates redactions to protect personally identifiable information (PII) and adhere to privacy regulations
- Helps with quality control by identifying errors or inconsistent coding, standardizing production rules, etc.

Generate Output
Run production to create required output

Tech's Role
Creates output in usable, secure forms for all parties

Fulfill Request
Provide the requested data in a secure manner

Tech's Role
Exports / migrates data